

	Policy & Procedures				No. 5.05	
	Subject: DUPLICATE POLICY COVERPAGE!!!!					
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CALEA STANDARDS

61.2.1 61.2.3 82.2.1

61.2.2 61.2.4 41.2.4

I. General Considerations and Guidelines

Due to an ever-increasing number of vehicles and licensed drivers, traffic collisions will remain an unfortunate reality for a significant segment of the population. The police role in this problem is varied. Aid to the injured, traffic control, investigation, and enforcement and collision mitigation are just some of the areas upon which the police will have an impact. An adequate response, knowledgeable performance, and preventive efforts can go a long way to decrease damage to property and minimize bodily injury.

II. Policy

To ensure quality service to the motoring public, officers shall respond to the scene of a traffic collision whenever appropriate and assist as necessary.

III. Procedures

61.2.2 A-H

This Department shall respond to the scene of a traffic collision involving any of the following circumstances:

- Death or injury;
- Hit & Run/Leaving the scene (Motor vehicle crash or property damage);
- Impairment of any operator due to alcohol or drugs;
- Damage to public vehicles or property;
- Disturbances between principals (participants);
- Major traffic congestion as a result of the collision;
- Property damage collisions;
- When any person or principal advises the station via telephone or other means that a collision has occurred at a specific location;
- Damage to vehicles to the extent that towing is required;
- Or, hazardous materials

It shall be the responsibility of the Shift Supervisor to decide whether response to a collision scene should be suspended due to extreme weather conditions or other situations that would cause response to be delayed considerably or rendered impossible.

IV. Collision Scene Duties

A. Reporting:

The patrol officer dispatched to a motor vehicle collision on a public way shall be required to completely fill out and file a Registry of Motor Vehicle Collision Report. While at the scene, and when it's permissible, the reporting officer shall forward the vehicle and operator information to Dispatch where it shall be entered into the computer aided dispatch (CAD). The reporting officer will be responsible for completing the collision report.

If the collision is on private property, the officer will use his/her judgment as to whether or not a report is needed. Some deciding factors would be if there was significant damage to a vehicle(s) and/or there was personal or property damage resulting from the collision.

B. Investigation

Many collision reports will only require the basic information regarding the facts that precipitated the incident. However, others will require investigation according to some or all of the procedures outlined in this directive. A written report is required when traffic collisions require investigative measures. The following types of collisions shall require investigative measures;

Those involving:

- Death or personal injury; **61.2.1 A**
- Property damage; **61.2.1 B**
- Hit and run; **61.2.1 C**
- Operator impairment due to alcohol or drugs; **61.2.1 D**

- Any vehicle carrying materials which would ordinarily be considered hazardous or dangerous (i.e.; vehicles carrying toxic liquid or gas, combustible materials, explosives, etc.), or those involving private property where hazardous materials were effected, such as a gasoline pump being damaged; **61.2.1 E**

- Occurrences on private property where police involvement began in our jurisdictional boundaries; **61.2.1 F**

- A flagrant moving violation on the part of one or more of the operators or be caused by defective equipment on or in a vehicle or by circumstances which impede the safe operation of a vehicle;