

## Section 1. Town Counsel 10-1

Section 1. Town Counsel 10-1 (a) Establishment, Appointment There shall be a Town Counsel who shall be an attorney admitted to practice in the Commonwealth and having a particular background and experience in municipal law who shall be appointed by the Select Board for a term not to exceed three years.

(b) Compensation, Conditions of Appointment The Town Counsel shall be employed under an individual contract of employment, as provided in Title II, section 3.02 (e) of the Personnel By-Law of the Town.

(c) Authorities and Responsibilities 10-1(c) The Town Counsel shall be responsible for the legal affairs of the Town and shall personally provide, or, shall personally supervise the provision by others, of all legal services necessary for the proper and efficient conduct of the Town's affairs. The Town Counsel shall keep the Select Board fully appraised of the status of all legal matters affecting the Town by frequent oral and written reports directly to it or to it through such official with such title as designated by the Select Board and as authorized under Chapter 41, Section 23A of the General Laws. In all matters assigned for trial to outside attorneys provision shall be made requiring such Counsel to meet with the Select Board and/or the office or agency being represented in such action, at such times as may be determined by the Select Board, or such office or agency, for pre-trial conferences and status reports.

The Town Counsel shall devote some portion of time, to be determined by the Select Board from time to time, to consist of regular office hours at the town hall, for the convenience of town offices and agencies. The Town Counsel shall also be available to meet and confer with town officers and employees, department heads and multiple member bodies at any time mutually convenient to the parties.

The duties of the Town Counsel shall specifically include, but are not to be construed as limited to, the following matters:

Independent reference excerpt. Consult the official town PDF for authoritative formatting and subsequent amendments.

Source: <https://www.town.canton.ma.us/DocumentCenter/View/13507/GENERAL-BY-LAWS-2025#page=36>